

## Mid Devon District Council

### Scrutiny Committee

Monday, 12 October 2020 at 2.15 pm  
Virtual Meeting

Next ordinary meeting  
Monday, 9 November 2020 at 2.15 pm

**Important** - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.

To join this meeting, please click the following link:

<https://zoom.us/j/96252939878?pwd=TnA1U0hpVjFTOHFEekZZaXUxRWE0dz09>

Meeting ID: 962 5293 9878

Passcode: 043275

One tap mobile

08002605801,,96252939878#,,,,,0#,,043275# United Kingdom Toll-free

08003582817,,96252939878#,,,,,0#,,043275# United Kingdom Toll-free

Dial by your location

0 800 260 5801 United Kingdom Toll-free

0 800 358 2817 United Kingdom Toll-free

0 800 031 5717 United Kingdom Toll-free

Meeting ID: 962 5293 9878

Passcode: 043275

Those attending are advised that this meeting will be recorded

## Membership

Cllr F W Letch

Cllr G Barnell

Cllr W Burke

Cllr L J Cruwys

Cllr Mrs C P Daw

Cllr J M Downes

Cllr R L Stanley

Cllr B G J Warren

Cllr E J Berry

Cllr Mrs S Griggs

Cllr S J Penny

# **A G E N D A**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **APOLOGIES AND SUBSTITUTE MEMBERS**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).

- 2      **REMOTE MEETINGS PROTOCOL** *(Pages 5 - 10)*  
Members to note the remote meetings protocol.

- 3      **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

- 4      **PUBLIC QUESTION TIME**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

- 5      **MEMBER FORUM**  
An opportunity for non-Cabinet Members to raise issues.

- 6      **MINUTES OF THE PREVIOUS MEETING** *(Pages 11 - 16)*  
Members to consider whether to approve the minutes as a correct record of the meeting held on 14<sup>th</sup> September 2020.

The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

- 7      **DECISIONS OF THE CABINET**  
To consider any decisions made by the Cabinet at its last meeting that have been called-in.

- 8      **CHAIRMAN'S ANNOUNCEMENTS**  
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

- 9      **CABINET MEMBER FOR HOUSING** *(Pages 17 - 56)*  
Members to receive an update from the Cabinet Member for Housing.

- 10     **STREET SCENE ENFORCEMENT UPDATE** *(Pages 57 - 62)*  
Members to receive a report on the enforcement activities completed by the Street Scene service and an update on progress of contracted out

enforcement contracts from the Group Manager for Street Scene and Open Spaces.

- 11 **PLANNING ENFORCEMENT WORKING GROUP** *(Pages 63 - 66)*  
Committee to receive a Scrutiny Proposal form on Planning Enforcement and agree if a Working Group is required and the membership of that Working Group
- 12 **3RDL - ST GEORGE'S SITE (TO INCLUDE SCRUTINY OF THE UPDATE PROVIDED AT CABINET ON 1ST OCTOBER)**  
To consider the information contained within cabinet reports of 3rd September and 1st October for discussion.
- 13 **PERFORMANCE AND RISK** *(Pages 67 - 104)*  
To provide Members with an update on performance against the corporate plan and local service targets for 2020-2021 as well as providing an update on the key business risks.
- 14 **FORWARD PLAN** *(Pages 105 - 116)*  
Members are asked to consider any items within the Forward Plan that they may wish to bring forward for discussion at the next meeting.
- 15 **SCRUTINY OFFICER UPDATE**
- 16 **IDENTIFICATION OF ITEMS FOR THE NEXT MEETING**  
Members are asked to note that the following items are already identified in the work programme for the next meeting:
  - Cabinet Member for Community Well-Being
  - Viability of Council owned commercial property

Note: - this item is limited to 10 minutes. There should be no discussion on items raised.

**Stephen Walford**  
Chief Executive  
Friday, 2 October 2020

### **Covid-19 and meetings**

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information please contact Carole Oliphant on:  
E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)